



## **GET YOUR CDL (COMMERCIAL DRIVER'S LICENSE) CLASS "A" OR "B" AT HIBBING COMMUNITY COLLEGE**

**Next class starts: February 5, 2019**

This classroom, behind the wheel, and simulator program covers it all! You also can even test out for the Department of Motor Vehicles with the Hibbing Community College vehicle.

**Cost:** Class A: \$3,500      Class B: \$1750

The course is three weeks of classroom along with 40-50 hours of behind the wheel. Because this training is a nights and weekends program, you can work while you learn.



Five colleges.  
One training solution.

**Drivers are in high demand across the entire country!**

**43% increase in freight for the next 20 years!  
(source: FMUSA)**

**All drive time is one on one. YOU drive, not watch someone else**

**Our Instructor has 20 years of experience as a driver for local companies**

**Be part of this dynamic career that is expected to increase 11% per year  
(source: BLS)**

### **TO REGISTER:**

In person at: Advanced MN Office  
Hibbing Community College  
218-262-7270

Questions:  
Mike Knapp 218-322-2459  
Email: [mike.knapp@advancedmn.org](mailto:mike.knapp@advancedmn.org)

Jason Surface (instructor) 218-910-6707

Contact your local Workforce Center for possible scholarships. Assistance is dependent on qualifying and if funds are available. Classes may be subject to cancellation if there is insufficient enrollment for that session.



Five colleges.  
One training solution.

## HCC CDL CLASS AT A GLANCE

**CDL Class Starts:** February 5 to February 23, 2019

**Location of Classroom Training:** Hibbing Community College. Room A107

**Days of Classes:** Tuesdays, Thursdays, Saturdays. Class is a three-week 60-hour course

**Dates:**

Feb 5, 5pm-10pm

Feb 7, 5pm-10pm

Feb 9, 8am-5pm

Feb 12, 5pm-10pm

Feb 14, 5pm-10pm

Feb 16, 8am-5pm

Feb 19, 5pm-10pm

Feb 21, 5pm-10pm

Feb 23, 8am-5pm

**Behind the wheel scheduled time:** One on one with instructor is arranged between the instructor and the student.

**Total Simulator & Behind the wheel hours:**

Class A: Approximately 10 hours of simulator and 40-50 hours behind the wheel

Class B: Approximately 5 hours of simulator and 25 hours behind the wheel

**Tuition:** Class A \$3,500      Class B \$1750

**For more information:**

**Advanced Minnesota Office: 218- 262-7270**

**Mike Knapp, Program Coordinator 218-322-2459**

**Jason Surface, CDL Instructor 218-910--6707**

**Email: [mike.knapp@advancedmn.org](mailto:mike.knapp@advancedmn.org) Fax: 218-322-2331**



# Six Steps to Obtain Your Class A or B CDL



Submit all documents to:  
Mike Knapp, Advanced MN  
[mike.knapp@advancedmn.org](mailto:mike.knapp@advancedmn.org)  
Phone Contact: 218-322-2459

To get started, complete these steps in the order listed below:

Complete Student  
Vehicle Use  
Agreement

Step 1. Complete student vehicle use agreement form that is included in the packet

Pass Physical

Note: You must receive an "acceptable" rating on this application to move forward. If a acceptable rating is given, continue on to the next step...

Pass Drug Screening

Step 2. Pass a DOT physical. Check with your local clinic. Must be administered by a DOT approved physician

Fill Out Application

If you pass, move forward to next step...

Attend All Training

Step 3. Pass a DOT drug screening. Administered at Hibbing: Fairview Range JobCare 218-312-3017, Grand Rapids: Northern Drug Screening 218-326-2277. Bring Photo ID to screening

Pass MN DOT Test

If you pass, move forward to next step...

Next...

Step 4. Fill out a registration form. This is included in the information packet. Return to Advanced Minnesota. Early registration is important

Next...

Next...

Step 5. Attend the classroom and complete behind all of the behind the wheel and simulator training. Bring your valid CDL Permit IF you have one on first day class

Next...

Next...

Step 6. Successfully pass the practical skills testing with the Minnesota Department of Public Safety

## Steps 1-4 Must Be Completed Prior To Attending Classes

Classes may be subject to cancellation if there is insufficient enrollment for that session

# Minnesota State Colleges and Universities Student Vehicle Use Agreement

Year 2019-2020

The information you are being asked to provide will be used by Hibbing Community College personnel to determine your qualification to drive vehicles on state business. You are not required by law to provide this information but if you do not do so you will not be approved to drive vehicles on state business.

The information on this form will be accessible to your supervisor and other system personnel who need the information for their assigned work. Your Driver's License Number may be used to obtain a driver's license record from the department of Motor Vehicles for each state where you have held a driver's license in the past five years.

The completed form should be returned to the individual designated. Be advised that processing and approval may take 7-10 working days. Vehicles may not be driven until you are notified of approval.

Department/Sport: Advanced Minnesota/ Customized Training Instructor: Jason Surface

Drivers Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Issued by the State of \_\_\_\_\_

Date of Birth \_\_\_\_\_ Expiration of license \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

## Drivers' Responsibilities:

Driver agrees to:

- A. Be familiar with the State's and agency's Drivers' License and Record Check policy.
- B. Maintain an active, valid/appropriate driver's license.
- C. Notify the supervisor no later than the beginning of your next shift after losing your driver's license through suspension, revocation, cancellation, disqualification or expiration.
- D. Abstain from driving a state vehicle and/or on state-owned or leased property if you do not have an active, valid/appropriate driver's license.
- E. Drive responsibly and adhere to all traffic laws.
- F. Maintain liability insurance on your own vehicle if you use it for work purposes. (Liability insurance is required for vehicles per MN Statute 65B.48 Subd.1.)

I acknowledge that I have read and understand the Drivers Responsibilities noted above, and agree to abide by such policies and guidelines.

I AUTHORIZE Hibbing Community College TO OBTAIN MY DRIVERS LICENSE RECORD FROM ANY STATE WHERE I HAVE HELD A DRIVER'S LICENSE IN THE LAST 5 YEARS. I ALSO UNDERSTAND THAT MY DRIVERS LICENSE RECORD MAY BE OBTAINED AND REVIEWED ANNUALLY IN CONJUNCTION WITH THIS VEHICLE USE AGREEMENT.

I agree to update this Agreement in the event of a change to any of the data supplied above. I also agree to inform my supervisor in the event of license revocation, restriction, or suspension.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*



## Commercial Driver's License Training (CDL)

### Registration Form

#### Class A

Classroom 60 hours  
Simulator/Behind the Wheel 50 hours  
Cost: \$3500\*

#### Class B

Classroom 60 hours  
Simulator/Behind the Wheel 15 hours  
Cost: call for price

Classroom Training for Class A & Class B (60 hours):

*February 5,7,9,12,14,16,19,21,23, 2019*

Tuesdays & Thursdays 5:00 – 10:00 pm, Saturdays 8:00 am – 5:00 pm

Simulator & Behind the Wheel:

Class A – approximately 10 hours simulator and 40 hours behind the wheel.

Class B – approximately 5 hours simulator and 10 hours behind the wheel.

Behind the wheel training time is arranged between the instructor and the student.

All classes are held at Hibbing Community College – Room A107

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### CDL Registration Form:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Work Address: \_\_\_\_\_

Business Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ SSN: \_\_\_\_\_

Vehicle Use Agreement     DOT Physical Exam     Drug Screening

### Payment Information:

Enclose a check made payable to Advanced MN, Hibbing Community College, 1515 East 25<sup>th</sup> Street, Hibbing, MN 55746

Business Purchase Order Attached     Dislocated Worker Funded, Counselor \_\_\_\_\_

Please charge my:     Visa     Mastercard     Discover

Account #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ 3 digit code: \_\_\_\_\_

Cardholders Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*If additional drive time hours are needed there may be an additional hourly fee.*

**Please contact our offices directly for submitting credit card information at 218-262-7270**

**Questions:** Contact Mike Knapp 322.2459 (office)  
mike.knapp@advancedmn.org